



Fishers Island Union Free School District

78 Greenwood Road #600, Fishers Island, NY 06390

Phone: 631-788-7444 – Fax: 631-788-5532

Application for Employment

Date of Application: _____

Position Applying For: _____

Personal Information

Name: _____
(Last) (First) (Middle Initial)

Address: _____
(Street) (City/State) (Zip)

Phone: _____
(Home) (Cell) (Other)

Email Address: _____

Education

	Name and Location	Year Graduated	Major/Subjects Studied
High School			
College or University			
Specialized Training, Trade School, etc.			
Other Education			

Certificates Held: _____

Please list your areas of highest proficiency, special skills, or other items that may contribute to your abilities to perform in the above mentioned position:



Work Experience

Are you currently employed? _____ Available start date? _____

(Please list beginning from most recent)

Company:	Supervisor Name/Phone:	Hrs/Wk:
Address:	Start Date:	End Date:
Job Title:	Starting Salary:	Ending Salary:
Duties:		
Reason for Leaving:		

Company:	Supervisor Name/Phone:	Hrs/Wk:
Address:	Start Date:	End Date:
Job Title:	Starting Salary:	Ending Salary:
Duties:		
Reason for Leaving:		

Company:	Supervisor Name/Phone:	Hrs/Wk:
Address:	Start Date:	End Date:
Job Title:	Starting Salary:	Ending Salary:
Duties:		
Reason for Leaving:		



Background Information

You must give an answer all questions by circling. If you answer “Yes” to any question, you must list all offenses, and for each conviction provide a date of conviction or disposition, regardless of the date or location of occurrence. Conviction of a criminal offense is not a bar to employment in all cases. Each case is considered on its merits. Your answers will be verified with appropriate police records.

Criminal Offense includes felonies, misdemeanors, summary offenses and convictions resulting from a plea on “nolo contendere” (no contest).

Conviction is an adjudication of guilt and includes determinations before a court, a district justice or a magistrate, which results in a fine, sentence or probation.

You may omit: minor traffic violations, offenses committed before your 18th birthday which were adjudicated in juvenile court or under a Youth Offender Law, and any convictions which have been expunged by a court or for which you successfully completed an Accelerated Rehabilitative Disposition program.

(Please circle your answer)

- | | | |
|---------------------------------------------------------------------------------------------------------------------------------|-----|----|
| 1. Were you ever convicted of a criminal offense? | Yes | No |
| 2. Are you currently under charges for a criminal offense? | Yes | No |
| 3. Have you ever forfeited bond or collateral in connection with a criminal offense? | Yes | No |
| 4. Within the last ten years, have you been fired from any job for any reason? | Yes | No |
| 5. Within the last ten years, have you quit a job after being notified that you would be fired? | Yes | No |
| 6. Have you ever been professionally disciplined in any state? (i.e. annulment, revocation, or suspension; letter of reprimand) | Yes | No |
| 7. Are you subject to any visa or immigration status which would prevent lawful employment? | Yes | No |

Note: If you answered “Yes” to any of the above questions, please provide a detailed explanation on a separate sheet of paper, including dates, and attach it to this application. Please print and sign your name on the separate sheet, and include your social security number.



By signing below, I certify that the preceding information and the information on my resume is correct and complete to the best of my knowledge. I understand that false or misleading information or material omissions on this application or my resume may disqualify me from further consideration for employment or serve as grounds for immediate termination. I authorize a thorough investigation of all the information contained on this application including but not limited to my prior employment, conviction history, references, and educational background, and agree to cooperate in such an investigation.

Name (Print)

Signature

Date